

Service Charge Budget

Property:
Period:
Prepared by
Version

Joshua Court
25th December 2019 to 24th December 2020
RMG
1

Director Authorisation		Service Charge
Name.....		
Signature	Date	No Of Units
		36
	43,557.00	43,557.00
REPAIRS & MAINTENANCE		
Aerial Maintenance	350.00	350.00
Bulk Refuse Removal	800.00	800.00
Cleaning Contract	4,400.00	4,400.00
Door Entry System	1,000.00	1,000.00
Electrical Maintenance	1,500.00	1,500.00
Fire Equipment Maint	700.00	700.00
General Repairs & Maint.	3,000.00	3,000.00
Lightning Conductor	400.00	400.00
Roof Repairs	1,000.00	1,000.00
Window Cleaning	510.00	510.00
GROUND MAINTENANCE		
Grounds Maintenance	1,500.00	1,500.00
UTILITIES		
Electricity	850.00	850.00
PROFESSIONAL FEES		
Audit & Accountancy Fees	550.00	550.00
Health & Safety	800.00	800.00
Management Fees	7,750.00	7,750.00
Postage Expenses	300.00	300.00
INSURANCE		
Buildings Insurance	7,000.00	7,000.00
RESERVE CONTRIBUTIONS		
Five Yr. Elec. Test RES	183.00	183.00
Insurance Valuation RES	785.00	785.00
Reserves - External	10,000.00	10,000.00
Ten Yr. Maint. Report RES	179.00	179.00